



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 SEPTEMBER 2024 - 31 DECEMBER 2024

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Phil Porter
Chief Executive

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact	Page No
Advocacy Services Procurement	Rebecca Bond rebecca.bond@sefton.gov.uk	5
Day Opportunities Contracts	Rebecca Bond rebecca.bond@sefton.gov.uk	6
Child Poverty Strategy	Helen Armitage helen.armitage@sefton.gov.uk, Anna Nygaard anna.nygaard@sefton.gov.uk Tel: 0151 934 3743	7
Re-procurement of the Kooth Young People's Online Mental Health Support Service.	George Lock	8
Biodiversity Net Gain, Responsible Body Application	Rachael Rhodes rachael.rhodes@eas.sefton.gov.uk Tel: 0151 934 4963	9
Green Waste Composting Contract Extension 2026/27	Michelle Williams michelle.williams@sefton.gov.uk	10
Approval of Sandway Homes Phase 1A Business Plan	Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842, Suzanne Blundell Suzanne.Blundell@sefton.gov.uk	11
Procurement of Temporary Accommodation	Allan Glennon allan.glennon@sefton.gov.uk	12
Southport Pier	Stephen Watson stephen.watson@sefton.gov.uk	13
Eastbank (Enterprise Arcade) Business Case	Stephen Watson stephen.watson@sefton.gov.uk	14
Adoption of Supplementary Planning Documents - Short Term Holiday Lets and Boundary Treatments	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558	15
Member Responsible for Housing Landlord Complaints	Suzanne Blundell Suzanne.Blundell@sefton.gov.uk	16
Sefton Hospitality Operations Limited - Business Plan	Stephen Watson stephen.watson@sefton.gov.uk	17
Approval of Draft Local Nature Recovery Strategy	Andrea O'Connor andrea.oconnor@sefton.gov.uk	18
Counter Fraud Strategy	David Eden david.eden@sefton.gov.uk	19
Asset Disposal - Former Bootle High School site, Brown's Lane, Netherton	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk	20
Corporate Cloud Telephony	David Harris david.harris@sefton.gov.uk	21

Contract		
HR and Payroll system procurement	Karen Skelton karen.skelton@sefton.gov.uk Tel: 0151 934 4858	22
Financial Management 2024/25 to 2027/28 - Revenue and Capital Budget Update 2024/25 – September Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	23
Financial Management 2024/25 to 2027/28 - Revenue and Capital Budget Update 2024/25 – October Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	24
Corporate Mobile Telephone Contract Retender	David Harris david.harris@sefton.gov.uk	25
Financial Management 2024/25 to 2027/28 - Revenue and Capital Budget Update 2024/25 – November Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	26
Treasury Management Position to September 2024	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100	27
Financial Management 2024/25 to 2027/28 - Revenue and Capital Budget Update 2024/25 – December Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	28
Gas Supply Contract Renewal	Stephanie Jukes stephanie.jukes@sefton.gov.uk Tel: 0151 934 4552	29
ICT Managed Service Contract	Helen Spreadbury helen.spreadbury@sefton.gov.uk	30

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Advocacy Services Procurement To seek approval to commence a procurement exercise for advocacy services			
Decision Maker	Cabinet			
Decision Expected	5 Sep 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Executive Director of Adult Social Care and Health			
Persons/Organisations to be Consulted	Partners & Stakeholders - such as Health			
Method(s) of Consultation	Internal meetings and emails; Meetings with Partners and Stakeholders			
List of Background Documents to be Considered by Decision-maker	Advocacy Services Procurement			
Contact Officer(s) details	Rebecca Bond rebecca.bond@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Day Opportunities Contracts To seek approval to extend current Day Opportunities contracts.			
Decision Maker	Cabinet			
Decision Expected	5 Sep 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Assistant Director - Integrated Life Course Commissioning, Executive Director of Adult Social Care and Health			
Persons/Organisations to be Consulted	External Providers & Partners			
Method(s) of Consultation	Meetings & Emails			
List of Background Documents to be Considered by Decision-maker	Day Opportunities Contracts			
Contact Officer(s) details	Rebecca Bond rebecca.bond@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Child Poverty Strategy To submit a progress update of the Sefton Child Poverty Strategy with recommendations for next steps			
Decision Maker	Cabinet			
Decision Expected	5 Sep 2024			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Lead Director	Director of Public Health			
Persons/Organisations to be Consulted	LGA Review Team; Internal Council departments; NHS; VCF			
Method(s) of Consultation	Briefings; meetings; emails; formal senior leader stakeholder interviews via LGA review team			
List of Background Documents to be Considered by Decision-maker	Child Poverty Strategy			
Contact Officer(s) details	Helen Armitage helen.armitage@sefton.gov.uk, Anna Nygaard anna.nygaard@sefton.gov.uk Tel: 0151 934 3743			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Re-procurement of the Kooth Young People's Online Mental Health Support Service. To seek approve for the direct award of contract to Kooth for the young people's online mental health support service.			
Decision Maker	Cabinet			
Decision Expected	3 Oct 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Children's Services and Safeguarding			
Lead Director	Director of Public Health			
Persons/Organisations to be Consulted	Community partners and stakeholders; and Children and young people			
Method(s) of Consultation	In-person and online surveys; and Focus groups			
List of Background Documents to be Considered by Decision-maker	Re-procurement of the Kooth Young People's Online Mental Health Support Service.			
Contact Officer(s) details	George Lock			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Biodiversity Net Gain, Responsible Body Application To seek approval for MEAS to apply to Defra to become a Responsible Body, which will allow the Liverpool City Region local authorities to establish Biodiversity Net Gain habitat banks.			
Decision Maker	Cabinet Council			
Decision Expected	5 Sep 2024 12 Sep 2024			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing) Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Merseyside Local Authorities; Liverpool City Region			
Method(s) of Consultation	Meetings and briefings			
List of Background Documents to be Considered by Decision-maker	Biodiversity Net Gain, Responsible body application			
Contact Officer(s) details	Rachael Rhodes rachael.rhodes@eas.sefton.gov.uk Tel: 0151 934 4963			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Green Waste Composting Contract Extension 2026/27 Approval of LCR wide contract extension for the continued disposal of green waste, hosted by Sefton MBC.			
Decision Maker	Cabinet			
Decision Expected	5 Sep 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of People (Operational In-House Services)			
Persons/Organisations to be Consulted	Cabinet Member - Cleansing and Street Scene; Internal Finance colleagues; and LCR Waste Directors			
Method(s) of Consultation	Emails			
List of Background Documents to be Considered by Decision-maker	Green Waste Composting Contract Extension 2026/27			
Contact Officer(s) details	Michelle Williams michelle.williams@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Approval of Sandway Homes Phase 1A Business Plan Approval of the Phase 1A Business Plan outlining future housing development by Sandway Homes.			
Decision Maker	Cabinet			
Decision Expected	5 Sep 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director – Regeneration, Economy and Assets			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	None			
List of Background Documents to be Considered by Decision-maker	Approval of Sandway Homes Phase 1A Business Plan			
Contact Officer(s) details	Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842, Suzanne Blundell Suzanne.Blundell@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Procurement of Temporary Accommodation To seek approval for the procurement of temporary accommodation for homeless households.			
Decision Maker	Cabinet			
Decision Expected	5 Sep 2024 Decision due date for Cabinet changed from 25/07/2024 to 05/09/2024. Reason: Work is continuing on the procurement plan			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of People (Communities)			
Persons/Organisations to be Consulted	Assistant Director for Corporate Services and Customer Services (Strategic Support).			
Method(s) of Consultation	Emails and Phone Calls.			
List of Background Documents to be Considered by Decision-maker	Procurement of Temporary Accommodation			
Contact Officer(s) details	Allan Glennon allan.glennon@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Southport Pier Update relating to Southport Pier, following progression of pre-construction work (and in advance of any award of the required capital funding, at the time of adding to the forward plan)			
Decision Maker	Cabinet Council			
Decision Expected	5 Sep 2024 12 Sep 2024 Decision due date for Cabinet changed from 25/07/2024 to 05/09/2024. Reason: ongoing project development and preconstruction work, and ongoing pursuit of funding			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Cambridge			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director - Place Executive Director - Place			
Persons/Organisations to be Consulted	potential external funding bodies; other key stakeholder groups such as Southport Pier Trust			
Method(s) of Consultation	external communications activity			
List of Background Documents to be Considered by Decision-maker	Southport Pier			
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Eastbank (Enterprise Arcade) Business Case Business case for Eastbank project (formerly Enterprise Arcade)			
Decision Maker	Cabinet			
Decision Expected	5 Sep 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Dukes			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director - Place			
Persons/Organisations to be Consulted	Southport Town Deal Board			
Method(s) of Consultation	via Southport Town Deal consultation process held in 2019-2021			
List of Background Documents to be Considered by Decision-maker	Eastbank (Enterprise Arcade) business case			
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adoption of Supplementary Planning Documents - Short Term Holiday Lets and Boundary Treatments Approval of Supplementary Planning Documents to help guide new development and support policies in the Local Plan.			
Decision Maker	Cabinet			
Decision Expected	3 Oct 2024			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Cabinet Member, residents, other key stakeholders.			
Method(s) of Consultation	Public consultation has been undertaken prior to this stage through emails, website etc. Cabinet Member for Housing and Highways has been engaged in process.			
List of Background Documents to be Considered by Decision-maker	Adoption of Supplementary Planning Documents - Short Term Holiday Lets and Boundary Treatments			
Contact Officer(s) details	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Member Responsible for Housing Landlord Complaints Report identifying Member Responsible for Complaints in accordance with the Housing Ombudsman Service Complaint Handling Code.			
Decision Maker	Cabinet			
Decision Expected	3 Oct 2024			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Cabinet Member – Housing and Highways			
Method(s) of Consultation	Briefings and emails			
List of Background Documents to be Considered by Decision-maker	Member Responsible for Housing Landlord Complaints			
Contact Officer(s) details	Suzanne Blundell Suzanne.Blundell@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sefton Hospitality Operations Limited - Business Plan Updated three-year business plan for SHOL (2024-25 to 2026-27)			
Decision Maker	Cabinet			
Decision Expected	7 Nov 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director - Place			
Persons/Organisations to be Consulted	Appropriate service areas and Cabinet Members			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Sefton Hospitality Operations Limited - business plan			
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Approval of Draft Local Nature Recovery Strategy The Local Nature Recovery Strategy (LNRS) is a cross-cutting theme across several Cabinet Member portfolios and Services. The Liverpool City Region Combined Authority (LCRCA) are intending to approve a draft Local Nature Recovery Strategy for public consultation in winter 2024/5, and the final LNRS in spring 2025 in line with the government's deadline. Sefton Council as a supporting authority should approve both the draft and final LNRS prior to their approval by the Combined Authority. The purpose of the report therefore will be to seek approval of the draft LNRS for submission to the LCRCA.</p>			
Decision Maker	Cabinet			
Decision Expected	5 Dec 2024			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Head of Regeneration and Housing			
Persons/Organisations to be Consulted	Green Sefton, Highways, and other officers, Merseyside Environmental Advisory Service, LCR Combined Authority. Relevant Cabinet Members.			
Method(s) of Consultation	Meetings, emails, briefings.			
List of Background Documents to be Considered by Decision-maker	Approval of draft Local Nature Recovery Strategy			
Contact Officer(s) details	Andrea O'Connor andrea.oconnor@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Counter Fraud Strategy Provide a Counter Fraud Strategy for decision detailing the proposed activity to improve the Council's approach to detect and prevent fraud.			
Decision Maker	Cabinet			
Decision Expected	5 Sep 2024			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director – Corporate Services and Commercial			
Persons/Organisations to be Consulted	Executive Leadership Team, Cabinet Member – Corporate Services			
Method(s) of Consultation	Meetings			
List of Background Documents to be Considered by Decision-maker	Counter Fraud Strategy			
Contact Officer(s) details	David Eden david.eden@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Asset Disposal - Former Bootle High School site, Brown's Lane, Netherton To seek approval to the provisionally agreed Heads of Terms for the disposal of the Council's freehold interest in part of the former Bootle High School site, Brown's Lane, Netherton			
Decision Maker	Cabinet			
Decision Expected	5 Sep 2024 Decision due date for Cabinet changed from 25/07/2024 to 05/09/2024. Reason: negotiations on the disposal are still ongoing			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Part exempt (Part 3)			
Wards Affected	St. Oswald			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet Member and Senior Officers			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Asset Disposal - Former Bootle High School site, Brown's Lane, Netherton			
Contact Officer(s) details	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Corporate Cloud Telephony Contract Re-contracting of the Councils corporate cloud telephony system used by staff including the corporate contact centre.			
Decision Maker	Cabinet			
Decision Expected	5 Sep 2024			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Executive Director of Corporate Resources and Customer Services and ICT Client Team members			
Method(s) of Consultation	Discussion and consultation with Executive Director of Corporate Resources and Customer Services and ICT Client Team members.			
List of Background Documents to be Considered by Decision-maker	Corporate Cloud Telephony Contract			
Contact Officer(s) details	David Harris david.harris@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	HR and Payroll system procurement approval to make a direct award through CCS for the council's HR and Payroll system			
Decision Maker	Cabinet			
Decision Expected	5 Sep 2024			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director – Corporate Services and Commercial			
Persons/Organisations to be Consulted	Incumbent supplier MHR and CCS			
Method(s) of Consultation	Regular meetings and emails			
List of Background Documents to be Considered by Decision-maker	HR and Payroll system procurement			
Contact Officer(s) details	Karen Skelton karen.skelton@sefton.gov.uk Tel: 0151 934 4858			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2024/25 to 2027/28 - Revenue and Capital Budget Update 2024/25 – September Update Financial updates and Policy decisions relating to the Council's Budget and Medium-Term Financial Plan, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet Council			
Decision Expected	5 Sep 2024 12 Sep 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director – Corporate Services and Commercial Executive Director – Corporate Services and Commercial			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2024/25 to 2027/28 - Revenue and Capital Budget Update 2024/25 – September Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2024/25 to 2027/28 - Revenue and Capital Budget Update 2024/25 – October Update Financial updates and Policy decisions relating to the Council's Budget and Medium-Term Financial Plan, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	3 Oct 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director – Corporate Services and Commercial			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2024/25 to 2027/28 - Revenue and Capital Budget Update 2024/25 – October Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Corporate Mobile Telephone Contract Retender To procure a new contract to replace the expiring contract for the ongoing provision of mobile telephony including handsets, SIM cards and associated products for use by Council staff to conduct their duties			
Decision Maker	Cabinet			
Decision Expected	3 Oct 2024			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director – Corporate Services and Commercial			
Persons/Organisations to be Consulted	ICT Staff; Helen Spreadbury, Stephen O'Brien, Jamal Aslam. Highways and Public Protection Staff; Paul Scott			
Method(s) of Consultation	Meetings held with ICT Staff and Highways and Public Protection staff who currently use SIM cards in Traffic Signals as part of the Councils current mobile phone contract			
List of Background Documents to be Considered by Decision-maker	Corporate Mobile Telephone Contract Retender			
Contact Officer(s) details	David Harris david.harris@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2024/25 to 2027/28 - Revenue and Capital Budget Update 2024/25 – November Update Financial updates and Policy decisions relating to the Council's Budget and Medium-Term Financial Plan, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	7 Nov 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director – Corporate Services and Commercial			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2024/25 to 2027/28 - Revenue and Capital Budget Update 2024/25 – November Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Treasury Management Position to September 2024 This report provides Members with a review of the Treasury Management activities undertaken to 30th September 2024.			
Decision Maker	Cabinet Council			
Decision Expected	7 Nov 2024 14 Nov 2024			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	N/A			
Method(s) of Consultation	None			
List of Background Documents to be Considered by Decision-maker	Treasury Management Position to September 2024			
Contact Officer(s) details	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2024/25 to 2027/28 - Revenue and Capital Budget Update 2024/25 – December Update Financial updates and Policy decisions relating to the Council's Budget and Medium-Term Financial Plan, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	5 Dec 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director – Corporate Services and Commercial			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2024/25 to 2027/28 - Revenue and Capital Budget Update 2024/25 – December Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Gas Supply Contract Renewal procurement of the corporate gas supply contract for the period 2025/26 - 2029/30			
Decision Maker	Cabinet Council			
Decision Expected	5 Dec 2024 16 Jan 2025			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Executive Director of Corporate Resources and Customer Services; Assistant Director of Corporate Resources and Customer Services (Strategic Support); and Framework providers			
Method(s) of Consultation	Emails; meetings; and Framework providers via formal interviews and written documents/responses			
List of Background Documents to be Considered by Decision-maker	Gas supply contract renewal			
Contact Officer(s) details	Stephanie Jukes stephanie.jukes@sefton.gov.uk Tel: 0151 934 4552			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	ICT Managed Service Contract To review and make a decision in relation to the award of a new contract for an ICT Managed Services Contract to commence 1st October 2025.			
Decision Maker	Cabinet			
Decision Expected	5 Dec 2024			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Stephan Van Arendsen - Executive Director Corporate Resources and Customer Services; Richard Clegg, Principal Lawyer; Mark Woodward , Procurement Category Manager; Marie Lambert, HR Manager , Operations; and Paul Reilly, Service Manager, Finance			
Method(s) of Consultation	The procurement team includes representation from Legal , Finance, HR and the Central procurement team, therefore consultation and engagement will take place on the proposed decision via this Procurement teams regular board meetings chaired by the Executive Director for Corporate Resources and Customer Service, Consultation with the Cabinet member will be completed via a Cabinet Member briefing session. which are schedule on a fortnightly basis.			
List of Background Documents to be Considered by Decision-maker	ICT Managed Service Contract			
Contact Officer(s) details	Helen Spreadbury helen.spreadbury@sefton.gov.uk			